

# 6 Ways a HIPAA-Compliant Form Builder Transforms Hospice Workflows



# A Practical Guide for Hospice Leaders, Clinical Teams, and Operations Managers

Hospice care leaders today are navigating increasing regulatory requirements, staffing shortages, rising documentation demands, and growing expectations from patients and families. At the same time, many hospice organizations still rely on paper forms or static PDFs that slow workflows, increase errors, and add administrative strain.

HIPAA-compliant digital form builders are emerging as a practical way to modernize hospice workflows without disrupting care delivery. These solutions enable secure, app-less data collection, digital signatures, and automated documentation that align with hospice-specific needs.

This guide explains six ways a HIPAA-compliant form builder can transform hospice workflows, improve staff efficiency, and support high-quality patient care based entirely on real hospice use cases.



## The New Reality Facing Hospice Leaders

Hospice leaders face a complex operational environment where manual processes no longer scale effectively. Teams are expected to manage:

- Faster patient admissions
- Increasing documentation and compliance requirements
- Distributed care teams working in the field
- Growing expectations for timely communication

Traditional workflows built on paper and PDFs struggle to keep up with these demands. Forms are often incomplete, delayed, or misplaced, creating downstream inefficiencies and compliance risks.



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# Why Are Traditional Approaches No Longer Enough?

## Paper Forms

Paper-based workflows introduce delays, duplication, and errors. Physical forms must be printed, transported, manually entered into systems, and securely stored, which adds an unnecessary administrative burden.

## PDF Forms

While PDFs digitize paperwork, they remain rigid and inefficient. PDFs often require downloading, printing, scanning, or manual uploads. They lack automation, real-time validation, and integration with modern systems.

As hospice organizations grow, these approaches limit visibility, slow decision-making, and increase staff workload.



Paper Forms



PDF Forms





# How Hospice Uses HIPAA-compliant Forms



## 1. Reduce Patient Intake Time and Effort

Digital intake forms allow patients or caregivers to complete required documentation securely before care begins. Information is captured once and made available to care teams immediately, reducing delays and repetitive data entry.

## 2. Speed Staff Onboarding

HIPAA-compliant form builders simplify staff onboarding by digitizing employment forms, acknowledgments, and required documentation.

New staff can complete onboarding paperwork remotely, allowing teams to focus on care delivery rather than administrative follow-ups.

## 3. Automate Symptom Monitoring Between Visits

Digital forms enable hospice teams to collect symptom updates between visits. Patients or caregivers can report changes securely, allowing clinicians to monitor conditions and respond proactively.

## 4. Prepare for Visits and Free Time for Care

By collecting patient information in advance, clinicians arrive prepared for visits. Digital forms reduce time spent gathering information during appointments, allowing caregivers to focus more on patient interaction and care delivery.

## 5. Capture Virtual Visit Consents

For virtual or remote visits, consent forms can be securely delivered and signed digitally. This ensures compliance while removing delays caused by manual consent collection.

## 6. Automate Bereavement Workflows

HIPAA-compliant forms support bereavement processes by standardizing documentation and communication. Automated workflows ensure timely follow-ups while maintaining privacy and compliance.



## Key Capabilities Hospice Leaders Should Require



When evaluating a HIPAA-compliant form builder, hospice leaders should look for capabilities that support both compliance and operational efficiency, including:

- Secure, HIPAA-compliant architecture
- App-less form access for patients and caregivers
- Conditional logic to guide form completion
- Integrated e-signatures
- Audit trails and reporting
- Integration with existing systems

Hospice organizations are under increasing pressure to deliver high-quality care while managing complex administrative demands. HIPAA-compliant digital form builders provide a practical way to modernize workflows, reduce staff burden, and support patient-centered care.

By replacing paper and PDFs with secure, app-less digital forms, hospice leaders can improve efficiency, visibility, and compliance, without disrupting care delivery.





## WHO WE ARE

### Leaders in Digital Patient Engagement & Clinical Collaboration

For more than a decade QliqSOFT has helped the healthcare industry deliver HIPAA-compliant, reliable, and real-time communication between doctors, nurses, caregivers, and patients. With modular solutions and easy integration, QliqSOFT's cloud-based digital platform was designed to adapt quickly to meet the industry's most complex patient engagement and clinical collaboration needs.

Over 1,000 healthcare organizations have trusted QliqSOFT to deliver seamlessly connected, flexible communication workflow solutions, from health systems and acute care to ambulatory surgery centers and life sciences. Built for healthcare, our solutions are trusted across every corner of the industry, including hospitals and health systems, post-acute and remote care, ambulatory surgical centers, and pharma and life sciences.

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